



**REPORT TO: PORTCHESTER CREMATORIUM JOINT COMMITTEE –  
18 March 2024**

**REPORT BY: PROPERTY MANAGER, IAN COUSINS**

**REPLACEMENT OF CREMATORS – UPDATE REPORT**

### **1. Purpose**

1.1 To inform members on progress with the project to replace the existing cremators at Portchester Crematorium.

### **2. Progress**

2.1 The details below cover the period December 2023 to February 2024.

2.2 We have now received and accepted a proposal from Facultatieve Technologies Ltd (FT) for the supply and installation of four new gas cremators and associated equipment.

2.3 We are now reviewing tenders received for the associated building works to allow the existing cremators to be removed, layout changes to be made and the four new gas cremators to be installed.

### **3. Supply and Installation of new gas cremators**

3.1 Working with our professional team we have further developed our requirement for the provision of the new cremators and associated equipment. This takes account of the works required to allow the removal of the existing equipment, provision of new facilities and installation of the new cremator and associated equipment.

3.2 Currently the government is consulting on revised guidance for the control of emissions from cremation for human remains. Our requirement is now based on the guidance in the consultation process which is the best available information currently available.

3.3 To ensure the best long-term performance from the new equipment we have now included for the replacement of the existing abatement equipment. With this change in the requirement, we revisited our original capability assessment and after checks concluded that only our selected supplier could meet all our requirements.

3.4 Each Cremator will also be fitted with a SNCR DeNOx System to reduce the emission of NOx during the cremation process.

3.5 Our requirement remains to replace our existing six cremators with four units which provides sufficient capacity for the number of cremations currently being carried out and allows for some operational flexibility.

3.6 Working with colleagues at the Southampton and Fareham Legal Services Partnership we have selected the Institute of Electrical and Technology Model Form of Contract for this requirement. With terms now agreed with the selected supplier.

3.7 It should be noted that just beyond the reporting period, after consultation with the Chairman, Treasurer and Clerk an award of contract was agreed to Facultatieve Technologies Ltd for the supply and installation of four new gas cremators and associated equipment.

#### **4. Building Contract for works associated with the installation of new gas cremators**

4.1 Our professional team have developed a separate requirement for the associated building works to allow for the removal of the existing cremation equipment, preparation of the structure to receive the new cremation equipment and reinstatement on completion. In addition, we are providing a new viewing room as well as hold over facilities to improve our operational efficiency.

4.2 The building requirement has been developed by the professional team into a formal requirement with contract terms developed again in conjunction with Southampton and Fareham Legal Services Partnership. This was issued to several contractors who have previously demonstrated experience of working in difficult and sensitive environments.

4.3 Tenders were issued via the South-East Business Portal with the return due to be reviewed in conjunction with our professional team.

4.4 It should be noted that the supply and installation of the hold facility equipment will be ordered directly by the PCJC and installation will be carried out by a specialist contractor in conjunction with the building works detailed above.

4.5 A small amount of preparation works associated with the roof and asbestos removal will be carried out or has already completed directly to allow works to proceed un-hindered during the construction stage.

## 5. Programme

5.1 As previously advised the scheme is now based on a programme that splits the programme over two years to allow near normal operation during the busy winter period. Some short shutdown periods are still planned during the works to allow the more complex sections of work to be completed.

5.2 A revised provisional programme of dates for the key activities is set out below.

<b>Phase One - 2024</b>			
Building Works	New plant room access, hold over facility and viewing room. Structural works to allow installation of two new cremators	April to August	
Cremator Works	Removal of four existing cremators. Installation of new abatement and two cremators	May to December	
<b>Phase Two - 2025</b>			
Cremator Works	Removal of remaining two old cremators. Installation of new abatement and two cremators	April to October	
Building Works	Structural works to allow installation of two new cremator.	April to October	

## 6. Financial Update

6.1 Currently costs remain within the allocated budget of £4.5m agreed at the Joint Committee meeting on the 20th March 2023.

## 7. Conclusions

7.1 We are currently on programme to deliver the first phase of these works during 2024 subject to obtaining confirmation on dates from all the suppliers involved in the project and obtaining satisfactory tenders for the building works.

Ian Cousins  
**Property Manager**  
March 2024

Background List of Documents –  
Section 100D of the Local Government Act 1972: Nil